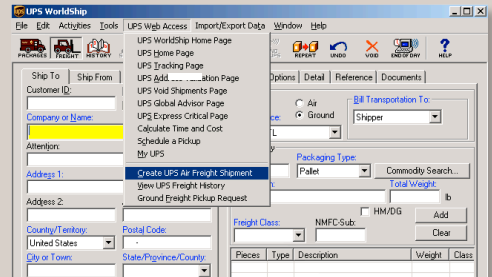


Compass Step by Step



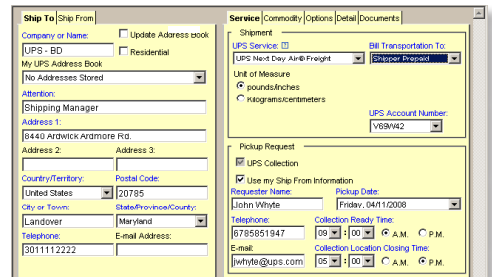
Create an air freight shipment in UPS WorldShip® 2008

1 From the Freight screen in WorldShip, select **Create UPS Air Freight Shipment** from the UPS Web Access drop-down menu.



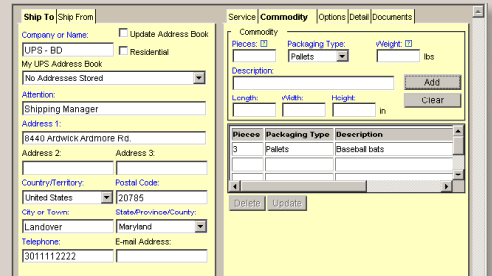
Create an air freight shipment with the same system you use for package shipments — WorldShip 2008.

2 Enter the desired address, billing option, pickup and service information.

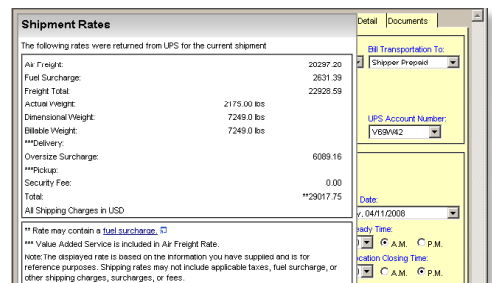


WorldShip 2008 streamlines the process of creating an air freight shipment. Now you can add special instructions to your shipment and send e-mail notifications. Sending an international shipment? WorldShip 2008 can provide you with the necessary export forms. You can even get a shipment rate quote. Shipping air freight has never been easier.

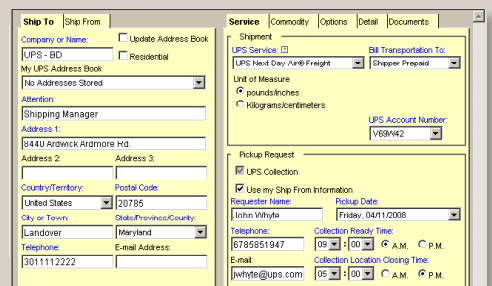
3 Next, enter your shipment details on the **Commodity** tab. Select the **Options** tab to include any additional items such as e-mail notification.



4 Before you ship, select **Request Rate** to get a rate quote.



5 Finally, select **Process Shipment** to complete the shipment, then print the waybill, and you're home free.



For more information about UPS Air Freight or to download WorldShip 2008, visit ups.com